

Sarvajanik Education Society
V.T.Choksi Sarvajanik College of Education, Surat
The Annual Quality Assurance Report (AQAR) of the IQAC
2012-13



The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

I. Details of the Institution

1.1 Name of the Institution

V.T.Choksi Sarvajanik College of Education, Surat

1.2 Address Line 1

Lal Bungalow

Address Line 2

Athawa Lines

City/Town

Surat

State

Gujarat

Pin Code

395007

Institution e-mail address

contact@vtcbcd.org

Contact Nos.

0261-2254109

Name of the Head of the Institution:

Prin. Dr.Vinod G.Patel

Tel. No. with STD Code:

0261-2254109

Mobile:

9825762614

Name of the IQAC Co-ordinator: Dr.K.V.Desai

Mobile: 9825025150

IQAC e-mail address:

drkishorsinh@yahoo.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

GJCOTE13595

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/46/A&A/017 16-9-2008

1.5 Website address:

www.vtcbed.org

Web-link of the AQAR:

http://vtcbed.org/?page_id=2870

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.58	2008	5 Years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

09/10/2010

1.8 AQAR for the year (for example 2010-11)

2012-13

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2008-09 submitted to NAAC on (16/10/2014)
- ii. AQAR 2009-10 submitted to NAAC on (16/10/2014)
- iii. AQAR 2010-11 submitted to NAAC on (16/10/2014)
- iv. AQAR 2011-12 submitted to NAAC on (16/10/2014)

1.10 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☒ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☐ Science ☐ Commerce ☐ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☒ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

Veer Narmad South Gujarat
University, Surat

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

CTE

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

CTE by MHRD,
CCRT Center,
BAOU B.Ed.

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

03

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

08

2.4 No. of Management representatives

04

2.5 No. of Alumni

02

2.6 No. of any other stakeholder and
community representatives

02

2.7 No. of Employers/ Industrialists

02

2.8 No. of other External Experts

02

2.9 Total No. of members

25

2.10 No. of IQAC meetings held

2

2.11 No. of meetings with various stakeholders:

No.

2

Faculty

2

Non-Teaching Staff Students

2

Alumni

1

Others

-

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☒

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

State Level Workshop

- Theatre in Education: DiE & TiE

District and Institution Level Workshop / Seminar

- U Turn in Teaching Learning
- Is Sex Education Needed?
- Intelligence and IQ
- Kavya Shikshan (Poetry Teaching)
- Research Guidance & Assistance
- Concept Learning

2.14 Significant Activities and contributions made by IQAC

- Study materials are developed and provided to the students
- Focusing on Higher Order Thinking (HOT)
- Self-Learning & Peer Group Learning Sessions with the Help of Support System
- Sample Question Papers with Answer-Keys are provided to the Students

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To develop the support material for new syllabus	Support material was developed and given to the students. First time 100% students got distinction in Uni. Examination.

* Attach the Academic Calendar of the year as Annexure II.

2.16 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

- Eco friendly environment was created by SES
- Academic & Administrative Evaluation by SES
- Provided ICT facilities like LCD Projector by SES
- Best Teacher and Best Student Awarded is a regular Activity by SES

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG B.Ed.	1			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others	1			
Total	2	0	0	0

Interdisciplinary				
Innovative	In Pipeline			

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	1
Trimester	
Annual	1

1.3 Feedback from stakeholders* Alumni ☒ Parents ☒ Employers ☒ Students ☒
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure: III-A, III-B, III-C, III-D*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NA

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
08	04	03	01	00

2.2 No. of permanent faculty with Ph.D.

07

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
03	00	04	00	01	00	00	00	08	00

2.4 No. of Guest and Visiting faculty and Temporary faculty

-

-

-

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	00	00	00
Presented papers	00	02	00
Resource Persons	00	00	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Zero Lecture program novel idea is implemented at B.Ed. level
- Theatre in Education
- ICT based teaching CDs are developed
- Students' feedback system
- Publication of college magazine "Parishilan" is a regular practice.
- Publication of "Hollyhock"-ELT Newsletter
- Use of problem solving approach, case study method, field trips, direct observation of exceptional children, self learning.

2.7 Total No. of actual teaching days
During this academic year

240

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding,

Content Test / Unit Test

Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop	02		
---	----	--	--

2.10 Average percentage of attendance of students	90
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2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed	97	100	00	00	00	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Preparing academic calendar

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	01
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	02
Others	TiE

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	05	06	-	03
Technical Staff		01		

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Faculty of the college is encouraged to participate in research seminar, workshop, project etc.
- TiE
- Concept learning

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	01	GCERT	-
Outlay in Rs. Lakhs	-	2.47	GCERT	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		01	GCERT	-
Outlay in Rs. Lakhs		0.89	GCERT	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	-
e-Journals	04	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	6	GCERT	246807	300000
Minor Projects	4	GCERT	88985	100000

Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	335792	400000

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences
organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
Total

Type of Patent	Number
----------------	--------

3.16 No. of patents received this year

National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
1	-	-	1	-	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

02

13

3.19 No. of Ph.D. awarded by faculty from the Institution

-

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum	-	College forum	-	
NCC	-	NSS	-	Any other
				Workshops for Primary Teachers by SES

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Extension through Seminars-Workshops

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	10164.48	-	-	-
Class rooms	05	-	-	-
Laboratories	03	-	-	-
Seminar Halls	02	-	-	-
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.	-	-		-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-		-
Others	-	-		-

4.2 Computerization of administration and library

Teaching Staff offices, Administrative office and Library of the college are computerised.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	181	5161	3	42	184	5203
Reference Books	14177	114027	33	13200	14210	127227
e-Books	-	-	-	-	-	-
Journals	1	200	-	-	1	200
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (Magazine)	22	3809	-	-	22	3809

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	43	26	√	-	√	03	08	06
Added	-	-	-	-	-	-	-	3
Total	43	26	√	-	√	03	08	06

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Computers and internet access are available to students for access at library and Computer Lab - Computers and internet access are available to Teachers for access at their cabin

4.6 Amount spent on maintenance in lakhs :

i) ICT

-

-

ii) Campus Infrastructure and facilities

0.295

iii) Equipments

-

iv) Others

-

Total :

0.295

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Students are encouraged to come out with their views and suggestions for the enhancement of quality of the Teaching and Learning environment.
- Grievances Redressal Cell, Sexual harassment Cell and Career Guidance Cell are working for students' support.

5.2 Efforts made by the institution for tracking the progression

- The college does not have a formal data collection system as it is not feasible to ascertain and report students' progression once they complete their studies and leave college.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
100	-	06	-

(b) No. of students outside the state

-

(c) No. of international students

-

Men	No	%
	-	-

Women

No	%
-	-

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
50	07	15	24	03	99	50	07	14	27	00	98

Demand ratio 100

Dropout -

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Students appearing for competitive exams are imparted special guidance for better performance.
- Along with the support from faculty members, special interactive sessions are organized with the help of experts in the area.

No. of students beneficiaries

12

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and career guidance

- Faculty members guide students in selection of electives, advice students for various other options of Professional Courses and reply to all the queries of students and parents.
- Faculty members who hold Professional Qualifications in their respective fields actively counsel students also during classroom teaching.
- Students who exhibit symptoms of stress and socio-psychological disturbances are provided counselling at personal level. Confidentiality of the same is retained. If required counselling sessions with parents are also carried out and sought the Psychiatrist's help.

No. of students benefitted

20

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

- Our sister college, V.T.Choksi Sarvajanik Law College organises lectures related to Women Empowerment and Sensitization on regular basis in the campus. The students of VTCSCE take part in them.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level	-	National level	-	International level	-
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No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

Scholarships and Financial Support	Number of students	Amount
Financial support from institution	-	-
Financial support from government	40	175840
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NA

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: Qualitative development of Teacher's training through continuous, comprehensive teaching-learning programme for the empowerment of the nation.

Mission: To contribute highly professional, highly efficient, highly ethical teachers through continuous, comprehensive training for all round development of the nation.

Goal: To provide quality Teacher education.

6.2 Does the Institution has a management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Curriculum is designed by the university. Teachers play prominent roles in framing of syllabi for different subjects at University level.
- It was last reformed in the year 2011.

6.3.2 Teaching and Learning

- Teaching learning process incorporates ICT component
- Remedial sessions are organized for weaker students and enrichment sessions for the brighter ones
- Lectures are supplemented by assignments, seminars and workshops
- Practice teaching, microteaching, psychological testing and school experience are practical components
- Teacher student ratio is 1:12 Continuous and comprehensive evaluation process is followed with two and internal evaluation as per norms
- Transparency and openness hallmark of evaluation system
- Grade-credit, teacher-based evaluation system is followed
- Strict adherence to examination schedule, timely evaluation of answer sheets and declaration of results.
- Students are given feedback on their performances and answer-sheets are shown to them.

6.3.3 Examination and Evaluation

- Apart from regular university exams, teachers constantly evaluate students' performance.

6.3.4 Research and Development

- Research assistance was given to the teachers by GCERT/CTE
- Minor and Major Research projects were carried out

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library is being computerized.
- Process is continuing.
- Psychology lab has been used properly.
- Teaching staff and students use computer, Internet. Use of computer lab by faculties and students for enrichment of knowledge.

6.3.6 Human Resource Management

- Human resources are considered to be the core of any institution. In our organisation we value and care for human resources. Our HRM policy is inclusive, decentralized and has high level of participative management.

6.3.7 Faculty and Staff recruitment

- Recruitment is done by the government.
- Recruitment of teaching-non teaching staff on the adhoc based in the place of vacant post.

6.3.8 Industry Interaction / Collaboration

VTCSCE has some jointly programmes with VNSGU, GCERT, DIATs & IITE either by arranging seminars/workshops or by providing Resource Person Service.

6.3.9 Admission of Students

Entire admission procedure is centralised where students are given admission on basis of merits. The college has a Guidance & Registration Center.

6.4 Welfare schemes for

Teaching	√
Non teaching	√
Students	-

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes

√

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	√	State Government	Yes	IQAC
Administrative	√	State Government	Yes	Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

√

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Nil

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- Framing Lesson Planning Format according to the Need of the Subject, Matter & Approach.

6.11 Activities and support from the Alumni Association

- Alumni Association provide help according to the requirement of the college on demand.

6.12 Activities and support from the Parent – Teacher Association

Nil

6.13 Development programmes for support staff

Nil

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree Plantation Programme
- Celebration of Ozone Day

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Zero Lecture program novel idea is implemented at B.Ed. level
- Theatre in Education
- ICT based teaching CDS are developed
- Students feedback system in Vogue
- Publication of college magazine “parishilan” is regular practice.
- Publication of “Hollyhock”-newsletter
- Use of problem solving approach, case study method, field trips, direct observation of exceptional children, self learning.
- Material, dramas/Skits etc. for teaching leaning process.
- Theme based Annual Cultural function
- Celebration of Students’ Birthday

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Successful Implementation of Academic planning
- All planned activities are evaluated
- Computerization of Library was not 100 % possible because of lack of trained human resource. It will be completed in next year.
- TET and TAT examination is mandatory for school teachers’ appointment, so placement of Students is possible in only few non granted schools.
- SCOPE programme was not implemented because sufficient students did not show interest in it.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Syllabus based Support Material Generation integrating social context

(Please, see the Annexure IV)

7.4 Contribution to environmental awareness / protection

- Celebration of Tree plantation
- Celebration of OZONE Day

7.5 Whether environmental audit was conducted? Yes ☒ No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- Strengths
 - First-choice college status
 - Well qualified and experienced teaching faculty.
 - Very healthy teaching –learning approach, attitude and practices.
 - All round development oriented co-curricular activities
 - Community extension activities
 - Imbibing research culture among faculty and students.
 - Efficient students’ support system
 - Decentralized and democratized governance system
- Weakness
 - Inherent weaknesses related to grant-in-aid colleges
 - Time constraints for students pursuing professional degree courses.
 - Insufficient nonteaching staff
- Opportunities
 - Increasing acceptability of students in Schools of Surat and Gujarat
 - Healthy support from trainees
 - Trainees having good academic career
- Threats/Challenges
 - Balancing multidimensional activities due to time constrain
 - Suspected job opportunities for trainees in government sector

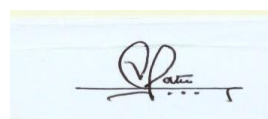
8. Plans of institution for next year

- To encourage the faculty members to carry out Need based Research Projects.
- To give the Small Survey & Research Practices to the Trainees
- Focusing on Teaching through Participatory Approach
- Digitalization of the library
- Reformation of IQAC
- To conduct the Action Research Project to solve the problems of Practice Teaching School
- To Change the Lesson Plan Format according to the T-L Approach
- To develop Working Groups in various subjects



Vijay K. Sevak

Coordinator, IQAC, VTCSCSCE, Surat



Vinod G. Patel

Chairperson, IQAC VTCSCSCE, Surat

Approved By Administrative Committee, VTCSCSCE, Surat



Ketan Dalal

Chairperson Administrative Committee, VTCSCSCE, Surat

14.10.2014

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Annexure: II

Academic Calender:2012-13			
June:2012			
Date	Day	Particulars	Remarks
1	Fri	Summer Vacation	
2	Sat	Summer Vacation	
3	Sun	Summer Vacation	
4	Mon	Summer Vacation	
5	Tue	Summer Vacation	
6	Wed	Summer Vacation	
7	Thu	Summer Vacation	
8	Fri	Summer Vacation	
9	Sat	Summer Vacation	
10	Sun	Summer Vacation	
11	Mon	Summer Vacation	
12	Tue	Summer Vacation	
13	Wed	Summer Vacation	
14	Thu	Summer Vacation	
15	Fri	Inaugural Function	
16	Sat	Introduction of Trainees and Orientation of Institute	
17	Sun	Holiday	
18	Mon	Saptadhara Orientation	
19	Tue	General Time Table	
20	Wed	General Time Table	
21	Thu	Micro Lesson	
22	Fri	Micro Lesson	
23	Sat	Micro Lesson	
24	Sun	Holiday	
25	Mon	Micro Lesson	
26	Tue	Micro Lesson	
27	Wed	Micro Lesson	
28	Thu	General Time Table	
29	Fri	General Time Table	
30	Sat	General Time Table	Total Working Days-14
July:2012			

1	Sun	Holiday	
2	Mon	General Time Table	
3	Tue	General Time Table	
4	Wed	General Time Table	
5	Thu	General Time Table	
6	Fri	General Time Table	
7	Sat	General Time Table	
8	Sun	Holiday	
9	Mon	General Time Table	
10	Tue	General Time Table	
11	Wed	General Time Table	
12	Thu	General Time Table	
13	Fri	General Time Table	
14	Sat	Student Union/Election	
15	Sun	Holiday	
16	Mon	General Time Table	
17	Tue	General Time Table	
18	Wed	General Time Table	
19	Thu	General Time Table	
20	Fri	Stray Lesson	
21	Sat	General Time Table	
22	Sun	Holiday	
23	Mon	Stray Lesson	
24	Tue	General Time Table	
25	Wed	Stray Lesson	
26	Thu	General Time Table	
27	Fri	Stray Lesson	
28	Sat	General Time Table	
29	Sun	Holiday	
30	Mon	Stray Lesson	

31	Tue	General Time Table	
			Total Working Days-26
August:2012			
1	Wed	Stray Lesson	
2	Thu	Rakshabandhan	
3	Fri	General Time Table	
4	Sat	General Time Table	
5	Sun	Holiday	
6	Mon	Stray Lesson	
7	Tue	Stray Lesson	
8	Wed	General Time Table	
9	Thu	Stray Lesson	
10	Fri	Janmashtami	
11	Sat	General Time Table	
12	Sun	Holiday	
13	Mon	Stray Lesson	
14	Tue	Stray Lesson	
15	Wed	Independanceday	
16	Thu	Stray Lesson	
17	Fri	General Time Table	
18	Sat	Pateti	
19	Sun	Holiday	
20	Mon	Holiday by SES	
21	Tue	General Time Table	
22	Wed	General Time Table	
23	Thu	General Time Table	
24	Fri	General Time Table	
25	Sat	Indoor Games	
26	Sun	Holiday	
27	Mon	General Time Table	
28	Tue	General Time Table	
29	Wed	Stray Lesson	
30	Thu	Stray Lesson	
31	Fri	General Time Table	

			Total Working Days-22
September:2012			
1	Sat	Talent Evening	
2	Sun	Holiday	
3	Mon	General Time Table	
4	Tue	General Time Table	
5	Wed	Teachers Day Celebration	
6	Thu	Stray Lesson	
7	Fri	General Time Table	
8	Sat	General Time Table	
9	Sun	Holiday	
10	Mon	General Time Table	
11	Tue	General Time Table	
12	Wed	General Time Table	
13	Thu	General Time Table	
14	Fri	Stray Lesson	
15	Sat	General Time Table	
16	Sun	Holiday	
17	Mon	Term Paper	
18	Tue	General Time Table	
19	Wed	Ganesh Chaturthi	
20	Thu	General Time Table	
21	Fri	General Time Table	
22	Sat	General Time Table	
23	Sun	Holiday	
24	Mon	Term Paper	
25	Tue	General Time Table	
26	Wed	General Time Table	
27	Thu	General Time Table	
28	Fri	General Time Table	
29	Sat	Anantchaturdashi	
30	Sun	Holiday	
			Total Working Days-23
October:2012			

1	Mon	General Time Table	
2	Tue	Gandhijayanti	
3	Wed	General Time Table	
4	Thu	General Time Table	
5	Fri	General Time Table	
6	Sat	General Time Table	
7	Sun	Holiday	U Turn in Education Workshop
8	Mon	General Time Table	U Turn in Education Workshop
9	Tue	General Time Table	U Turn in Education Workshop
10	Wed	Terminal Examination	
11	Thu	Terminal Examination	
12	Fri	Terminal Examination	
13	Sat	Terminal Examination	
14	Sun	Holiday	
15	Mon	Terminal Examination	
16	Tue	Terminal Examination	
17	Wed	Terminal Examination	
18	Thu	General Time Table	
19	Fri	General Time Table	
20	Sat	General Time Table	
21	Sun	Holiday	
22	Mon	General Time Table	
23	Tue	General Time Table	
24	Wed	Dashera	
25	Thu	General Time Table	
26	Fri	Bakari ID	
27	Sat	General Time Table	
28	Sun	Holiday	
29	Mon	General Time Table	
30	Tue	General Time Table	
31	Wed	Sardar Patel Jayanti	Total Working Days-23
November:2012			
1	Thu	General Time Table	

2	Fri	General Time Table	
3	Sat	General Time Table	
4	Sun	Holiday	
5	Mon	Navaratri Celebration	
6	Tue	General Time Table	
7	Wed	Educational Tour	
8	Thu	Diwali Vacation	
9	Fri	Diwali Vacation	
10	Sat	Diwali Vacation	
11	Sun	Diwali Vacation	
12	Mon	Diwali Vacation	
13	Tue	Diwali Vacation	
14	Wed	Diwali Vacation	
15	Thu	Diwali Vacation	
16	Fri	Diwali Vacation	
17	Sat	Diwali Vacation	
18	Sun	Diwali Vacation	
19	Mon	Diwali Vacation	
20	Tue	Diwali Vacation	
21	Wed	Diwali Vacation	
22	Thu	Diwali Vacation	
23	Fri	Diwali Vacation	
24	Sat	Diwali Vacation	
25	Sun	Diwali Vacation	
26	Mon	Diwali Vacation	
27	Tue	Diwali Vacation	
28	Wed	Guru Nanak Jayanti	
29	Thu	General Time Table	
30	Fri	General Time Table	
			Total Working Days-08
December:2012			
1	Sat	General Time Table	
2	Sun	Holiday	
3	Mon	General Time Table	

4	Tue	General Time Table	
5	Wed	General Time Table	
6	Thu	General Time Table	
7	Fri	General Time Table	
8	Sat	General Time Table	Workshop on Intelligence
9	Sun	Holiday	Workshop on Intelligence Research Guidance
10	Mon	General Time Table	Workshop on Intelligence Research Guidance
11	Tue	General Time Table	
12	Wed	General Time Table	
13	Thu	General Time Table	
14	Fri	General Time Table	
15	Sat	General Time Table	
16	Sun	Holiday	
17	Mon	General Time Table	
18	Tue	General Time Table	
19	Wed	General Time Table	
20	Thu	General Time Table	
21	Fri	Block Teaching	
22	Sat	Block Teaching	
23	Sun	Holiday	
24	Mon	Block Teaching	
25	Tue	X-mas	
26	Wed	Block Teaching	
27	Thu	Block Teaching	
28	Fri	Block Teaching	
29	Sat	Block Teaching	
30	Sun	Holiday	
31	Mon	Block Teaching	
			Total Working Days-25
January:2013			
1	Tue	General Time Table	
2	Wed	General Time Table	
3	Thu	General Time Table	
4	Fri	General Time Table	

5	Sat	General Time Table	
6	Sun	Holiday	
7	Mon	General Time Table	
8	Tue	General Time Table	
9	Wed	General Time Table	
10	Thu	General Time Table	
11	Fri	General Time Table	
12	Sat	Celebration of Yuvadin	
13	Sun	Holiday	
14	Mon	Makarshankranti	
15	Tue	Outdoor Games	
16	Wed	General Time Table	
17	Thu	General Time Table	
18	Fri	General Time Table	
19	Sat	General Time Table	
20	Sun	Holiday	
21	Mon	General Time Table	Workshop on DiE & TiE
22	Tue	General Time Table	Workshop on DiE & TiE
23	Wed	General Time Table	Workshop on DiE & TiE
24	Thu	General Time Table	Workshop on DiE & TiE
25	Fri	Idemilad	Workshop on DiE & TiE
26	Sat	Republic day	
27	Sun	Holiday	
28	Mon	Annual Lesson	
29	Tue	Annual Lesson	
30	Wed	Annual Lesson	
31	Thu	Annual Lesson	
			Total Working Days-24
February:2013			
1	Fri	Annual Lesson	
2	Sat		
3	Sun	Holiday	
4	Mon	Internship	
5	Tue	Internship	
6	Wed	Internship	

7	Thu	Internship	
8	Fri	Internship	
9	Sat	Internship	
10	Sun	Holiday	
11	Mon	General Time Table	
12	Tue	General Time Table	
13	Wed	General Time Table	
14	Thu	General Time Table	
15	Fri	General Time Table	
16	Sat	General Time Table	
17	Sun	Holiday	
18	Mon	Annual Programme	
19	Tue	General Time Table	
20	Wed	General Time Table	
21	Thu	General Time Table	
22	Fri	General Time Table	
23	Sat	General Time Table	
24	Sun	Holiday	
25	Mon	General Time Table	
26	Tue	General Time Table	
27	Wed	General Time Table	
28	Thu	Preliminary Examination	
			Total Working Days-24
March:2013			
1	Fri	Preliminary Examination	
2	Sat	Preliminary Examination	
3	Sun	Holiday	
4	Mon	Preliminary Examination	
5	Tue	Preliminary Examination	
6	Wed	Preliminary Examination	
7	Thu	Preliminary Examination	
8	Fri	Photo Function and Prize Distribution	

9	Sat	Viva-Voce	
10	Sun	Holiday	
11	Mon	Viva-Voce	
12	Tue	General Time Table	
13	Wed	General Time Table	Workshop on KavyaShikshan
14	Thu	General Time Table	Workshop on KavyaShikshan
15	Fri	General Time Table	Workshop on KavyaShikshan
16	Sat	General Time Table	Workshop on KavyaShikshan
17	Sun	Holiday	
18	Mon	General Time Table	
19	Tue	General Time Table	
20	Wed	General Time Table	
21	Thu	General Time Table	
22	Fri	General Time Table	
23	Sat	General Time Table	
24	Sun	Holiday	
25	Mon	General Time Table	
26	Tue	General Time Table	
27	Wed	Dhuleti	
28	Thu	General Time Table	Research grants Lecture
29	Fri	Good Friday	
30	Sat	General Time Table	
31	Sun	Holiday	
			Total Working Days-24
April: 2013			
1	Mon	General Time Table	
2	Tue	General Time Table	
3	Wed	General Time Table	
4	Thu	General Time Table	
5	Fri	General Time Table	
6	Sat	General Time Table	
7	Sun	Holiday	
8	Mon	Univercity Examination	

9	Tue	Univercity Examination	
10	Wed	Univercity Examination	
11	Thu	Gudipadavo	
12	Fri	Univercity Examination	
13	Sat	Univercity Examination	
14	Sun	Holiday	
15	Mon	Univercity Examination	
16	Tue	Univercity Examination	
17	Wed	Academic Planning 2013-14	
18	Thu	Academic Planning 2013-14	
19	Fri	Ramnavami	
20	Sat	Academic Planning 2013-14	
21	Sun	Holiday	
22	Mon	Academic Planning 2013-14	
23	Tue	Mahaveer Jayanti	
24	Wed	Academic Planning 2013-14	
25	Thu	Academic Planning 2013-14	
26	Fri	Academic Planning 2013-14	
27	Sat	Academic Planning 2013-14	
28	Sun	Holiday	
29	Mon	Assessment	
30	Tue	Assessment	
			Total Working Days-23
May:2013			
1	Wed	Assessment	
2	Thu	Assessment	
3	Fri	Assessment	
4	Sat	Assessment	
5	Sun	Holiday	
6	Mon	Summer Vacation	
7	Tue	Summer Vacation	
8	Wed	Summer Vacation	
9	Thu	Summer Vacation	
10	Fri	Summer Vacation	

11	Sat	Summer Vacation	
12	Sun	Summer Vacation	
13	Mon	Summer Vacation	
14	Tue	Summer Vacation	
15	Wed	Summer Vacation	
16	Thu	Summer Vacation	
17	Fri	Summer Vacation	
18	Sat	Summer Vacation	
19	Sun	Summer Vacation	
20	Mon	Summer Vacation	
21	Tue	Summer Vacation	
22	Wed	Summer Vacation	
23	Thu	Summer Vacation	
24	Fri	Summer Vacation	
25	Sat	Summer Vacation	
26	Sun	Summer Vacation	
27	Mon	Summer Vacation	
28	Tue	Summer Vacation	
29	Wed	Summer Vacation	
30	Thu	Summer Vacation	
31	Fri	Summer Vacation	Total Working Days-04
		Total Working Days of the year:2012-13	240

Annexure III- A Analysis of Aluminise' Feedback

V.T.Choksi Sarvajani College of Education, Surat

Alumni Feedback Analysis

2012-13

Sr.	Details	VG (%)	G (%)	F (%)	S (%)	UN (%)
1	Admission Procedure	04	26	13	36	21
2	Fee structure	06	08	21	44	21
3	Environment	34	27	02	35	04

4	Infrastructure & Lab facilities	09	34	11	43	02
5	Faculty	42	32	11	61	04
6	Project Guidance	32	35	12	32	08
7	Quality of support material	20	11	27	30	11
8	Training & Placement	08	16	41	24	10
9	Library	43	26	02	38	01
10	Canteen Facilities	10	14	17	54	05
11	Hostel Facilities	08	08	56	20	10
12	Overall Rating of the University	14	21	00	65	00
13	Alumni Association/ Network of Old Friends	22	23	00	51	04

Suggestions:

1. Relevance of curriculum in Job:

- **49 % of the Aluminizes' believes that curriculum is Relevant in their Job, while 51% of the Aluminizes' believes that curriculum is not Relevant in their Job.**

2. Need any change in curriculum and syllabus:

- **76 % of the Aluminizes' suggest that curriculum (teaching-learning) should be Activity based.**
- **24 % of the Aluminizes' don't want any changes in curriculum & Syllabus.**
- **32 % of the Aluminizes' suggest that curriculum should provide help to students' for became a good Teacher.**

3. Improvements in teaching and learning Process:

- **79 % of the Aluminizes' suggest that teaching-learning process should be Activity & Project based.**
- **18 % of the Aluminizes' suggest to reduce the weightage of assignments.**

4. Have they learned the basic concept through that Project?

- **36 % of the Aluminizes believes that they learned the basic concept through that Project.**
- **44 % of the Aluminizes don't believes that they learned the basic concept through those Project.**

5. Other suggestions/comments:

- **Some of the Aluminizes suggest providing education for students become a good & Practical Students.**

V.T.Choksi Sarvajanik College of Education, Surat

Parents' Feedback Form

Analysis

2012-13

Section. A

Parents' assessment ►	Very little (%)	Some extent (%)	Quite a bit (%)	Very much (%)
Programme Educational Objectives ▼	1	2	3	4
1. Preparation: To educate students for B.Ed. Training programme and to succeed in a career in chosen field of Teaching.	-	08	25	66
2. Core Competence: To provide students with good knowledge in Teaching-Learning Methods and Process.	-	04	21	74
3. Breadth: To train students with knowledge relating to Teaching Field.	-	06	31	62
4. Professionalism: To create professionally superior With effective communication skills, teamwork skills, multidisciplinary approach and an ability to improve the quality of life.	-	03	20	76
5. Learning Environment: To create an intellectual environment for Learning and successful professional career.	-	02	16	81

Section. B

1. 24 % of the parents suggest to provide students' education that can help them in competitive examinations.
2. 62 % of the parents suggest to provide maximum vocational approach.
3. 32 % of the parents request to keep the times of College from 11am to 4pm.
4. 28 % of the parents suggest to reduce the weightage of assignments.
5. 63 % of the parents suggest to arrange programmes for personality developments.

6. 38 % of the parents suggest to arrange unit test for trainees.
7. 82% of the parents suggest to provide education for students become a good teacher.
8. 22% of the parents request to increase the amount of scholarship.
9. 18 % of the parents suggest to reduce the syllabus.
10. 04% of the parents suggest to provide facility for teaching aids in practice teaching.
11. 21% of the parents suggest to request to provide financial help to the needy students.
12. 07 % of the parents suggest to keep times of Saturday should be morning.
13. 17 % of the parents suggest to teaching-learning process should be activity based.
14. 09% of the parents suggest to the institute should organize PTA more than 4 times.
15. 58 % of the parents suggest providing computer training more than syllabus.

Annexure: III- C Analysis of Employers' Feedback

V. T. Choksi Sarvajanik College of Education, Surat

The Employers' Feedback for the Annual Activities of the B.Ed. Programme

(2012-13)

Analysis

1. The Employers were happy with the performance in the Teaching-Learning aspect of the College as the Faculty Members had developed the Syllabus based Material. Moreover, their services had been utilized by the State Institutes, too.
2. The Employers were happy with the performance in the Research aspect as 6 Lecturers were assisted with the Research Grants for Action Research, Research Papers of the Faculty Members were published. Moreover, Faculty Member was appointed on the State Research Committee and University Committee.
3. The Employers appreciated the efforts made by the Faculty Member in making the trainees an active part of the T-L process through Project & Workshop Mode and proliferating AL Skills among the Trainees & Teachers of the other B.Ed. Colleges and utilization of CTE grants. They appreciated the Faculty Members who were invited by the State and National level Institutes.
4. The Employers appreciated the Social Work carried out by the College to generate E-Material for the Blind Students. They appreciated the effort made by one of the faculties invited by the National Book Trust, New Delhi and Ahmedabad Municipal Corporation to make the children interested in reading books through workshops in the 1st National Book Fair at Ahmedabad. They took the appreciative note of the Awareness Programme for Adolescents, release of a CD and performance of the Skit on the subject in the context of an incident taken place in Surat.
5. The Employers appreciated the Publication of CDs and Books for the syllabus and theme based workshops and their Documentation.
6. The Employers were satisfied with the Administrative aspects of the College.

V.T.Choksi Sarvajanik College of Education, Surat

Student's Feedback Form for Curriculum

(B.Ed. : Over All)

Analysis

2012-13

Section A

Sr. No.	Point	1. Need Improvement (%)	2. Good (%)
1	Fulfillment of Objectives	20	79
2	Fundamental Coverage	09	90
3	Depth of Course Coverage	11	88
4	Relevant of This Subject with Practical work.	14	85
5	References Suggested	28	71

Section B

Students' opinion/ suggestion for improvement in content of syllabus.

1. 41 % of the students suggested to decrease the weightage of the Theory aspects and to increase the weightage of the Practical aspect.
2. 13 % of the students made a suggested to assign Project work more.
3. 22 % of the students demanded Unit wise assignment work while 68 % of the students made a complaint about writing too much of Assignment Work as they run shortage of time.
4. 21 % of the students like the interaction combined with PPT as the visuals included in it helps to remember the matter.
5. 23 % of the students demanded more time for Computer Technology.
6. 33 % of the students advocated for the Unit Test in the Core Courses.
7. 20% of the students have made suggestion to combine Saptdhara Activities with the Core Courses.
8. 31 % of the students suggested to Activities based teaching-learning.
9. 43 % of the students haven't any suggestions.

V.T.Choksi Sarvajanic College of Education, Surat

Students' Academic & Administration

Feedback Analysis

2012-13

Section A

Sr. No.	Points	Very Poor (%)	Poor (%)	Average (%)	Good (%)	Excellent (%)
1	Ability to bring conceptual clarity and promotion of thinking ability by teacher	-	-	-	61	38

2	Motivation provided	-	-	-	28	71
3	Teacher Communication Skill	-	-	02	27	69
4	Teachers regularity and Punctuality	-	-	-	09	90
5	Teachers Subject Knowledge	-	-	01	11	86
6	Completion and Coverage of Course	-	-	06	60	33
7	Compliment theory with practical example	-	-	14	30	55
8	Teacher Interaction and Guidance Outside of the Class	-	-	03	68	28
9	Teachers Computer/IT Skills, if applicable	-	-	08	39	62
10	Teachers Overall Performance	-	-	-	16	83

Section B

Sr. No.	Points	Yes	Natural	No
1	Result of test declared within 2 weeks of being conducted.	99	-	-
2	Adequate number of assignments and cases given.	72	28	-
3	Would you recommended him/her to teach the same subject your juniors?	94	5	-
4	Would you recommended him/her to teach you any other subject?	68	02	19
5	In your opinion is this syllabus is adequate?	52	43	04

Section C

A. What are the strengths of the teachers?

1. 72 % of the students believe in teachers' body language is good.
2. 88 % of the students like teachers' methods of teaching.
3. 48% of the students believe in teachers' interaction method
4. 38 % of the students believe in teachers' classroom behavior.
5. 51% of the students believe in teachers' regularity and punctuality.
6. 42% of the students believe in teachers' use of technological aspect.
7. 11% of the students believe in teachers' technique of developing of teaching skills.
8. 19% of the students believe that teachers are always motivate to students.

B. What are the areas of weakness' in teacher?

1. 13 % of the students opine that teachers' volume is too low to listen to.
2. 07 % of the students opine for less communication with other methods' students.
3. 08% of the students' opine for make syllabus more practical.

C. Any other suggestion (regarding Curriculum, Subject, Faculty)-

1. 04% of the students opine for more use of project work.

1. Title: Syllabus based Support Material Generation integrating social context

2. Goal:

- More than Syllabus Material
- Social Service
- Material for Special Children

3. The Context

- Veer Narmad South Gujarat University introduced new syllabus on Choice Based credit System. IQAC decided to solve the problem of study material. All teaching staff was encouraged to develop the study material.
- Demand from the Trustee of an institute for Blind Student

4. Constraints:

- Time & Resources

5. Evidence of Success

- Material Leads to self learning
- Different Material and Different Mode
- Positive feedback from the teachers and social institutes
- Material Developed:
 - i. BISAG Interaction on 'Programmed Learning'
 - ii. Skill of Questioning – Article
 - iii. New Approach: New Planning : Article and Sample
 - iv. Programme on 'Gandhijee's Thinking on Education'
 - v. Narendra means Narendra – Article
 - vi. Stop this! -A Skit
 - vii. Do We Need Sex Education? – CD-PPTs & Video Clips
 - viii. Syllabus based Plays – Book & CD
 - ix. Concept Learning Material in Gujarati, English, SS and Science for the Visually Impaired Students

6. Problems Encountered and Resources Required

- Timing of the Grant Release
- No Staffing for CTE that results in Shortage of Time

7. Contact person for further details.

Name of the principal: Dr.Vinod G.Patel

Name of the institution:V.T.Choksi Sarvajanik College of Education, Surat

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Pin Code: 395007

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